Basic Information

The Laurieton Street Market is held in Bold and Seymour Streets in Laurieton on Easter Saturday and Labour Day Monday each year.

The Market will operate in most weather. It will be the Laurieton Street Market Co-ordinators decision to cancel due in extreme weather or circumstances.

The Market is a venue for a broad mix of stallholders to showcase and market their wares.

Vendors are required to be self-sufficient in terms of their display material e.g. trestles, signage etc. If using a tent – it is the stall holder’s responsibility to have it weighted appropriately for street usage.

No powered sites will be available from 2016.

Please note it will be a responsibility of all vendors to maintain current $10 million products and public liability cover which includes the consumption of food. A certificate of currency must be attached to the signed vendor agreement.

Stall holder Operational Guidelines

Stall Fees

$50 per site. 6x4m $10 non refundable
Non Attendance will result in full payment forfeit.

Payments are made online with our direct payment system.

Laurieton Public School P & C
BSB: 721 000
A/C no: 63163
Ref: Initial, Surname E or O Market (Easter or October)

Market Time: 8.00am to 1.00pm

Road closures are in place on the day from 6am-2pm
Set-up is from 6.00 am on the day of each market. Vehicles off site by 7.30am.
No vehicles onsite for pull down before 1.00pm. Any stall holder packing up prior to the market closing time risks losing their permanent allocation. All stallholders must be packed up and off site for roads to reopen by 2pm.

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• All stallholders need to obtain their own Public Liability Insurance. A copy of your Public Liability Insurance must accompany the Vendor Agreement.

• Stallholders erecting sunshades and pergolas on their site must have an approved and effective method of securing them in strong winds – our markets are on the street.

• Vendors are to ensure their stall sites are left in a clean and tidy condition at the completion of each market.

• Assignment of sites is at the discretion of the Market Co-ordinators. The Co-ordinator will respect the vendors who have a record of co-operation. The Market Co-ordinator has the authority to ask vendors to remove inappropriate produce and product.

• Vendors are expected to maintain high standards of honesty and to conduct themselves in a courteous, businesslike manner. Rude or abusive behaviour will not be allowed at any time. Customers are expected to maintain the same behaviour.

• Disputes: Day-to-day problems and disputes are to be resolved by the Market Co-ordinator or representative. The Co-ordinator or representative will assure compliance by delivering fair warning for alleged infringements. If the dispute is not resolved, the Co-ordinator may recommend suspension of vendor rights.

• One stall will be allocated each market to a community based non-profit organisation to raise awareness and funds for their group free of charge. If no applications have been received 7 days prior to market day this site will be made available to stallholders.

• Food Stall Holders: Under the NSW Food Act 2009, all food-handling businesses in NSW are required to “notify” their details to the NSW Food Authority. Please access the following website address and enter your details: www.foodnotify.nsw.gov.au

• Food stall holders are required to complete an Application to Operate a Temporary Food Stall through Port Macquarie Hastings Council.

• Your site is not secured until payment has been received and relevant forms have been returned. Site fees must be paid no less than 4 days prior to the market.

• If you are a second hand goods seller you must be registered with the Department of Fair Trading. For more information go to: http://www.fairtrading.nsw.gov.au/ftw/Businesses/Specific_industries_and_businesses/Pawnbroking_and_secondhand_dealers.page
Site Application Form Laurieton Public School P&C Street Markets

☐ Easter Saturday Market ☐ Labour Day Monday Market (October)

Business Name: ……………………………………………………………………………………………………………………………………….

Name: ………………………………………………………………………………………………………………………………………………….

Phone Number: Hm ………………………………………… Mob………………………………..

Email: ………………………………………………………………………………………………………………………………………………….

Address: ………………………………………………………………………………………………………………………………………………….

Goods sold: ………………………………………………………………………………………………………………………………………………….

Single Site ☐ Double Site ☐

In the Port Macquarie-Hastings Council Local Government Area, in consideration of being provided selling space at The Laurieton Street Market agrees to the following terms and conditions:

1. The Stall Holder shall indemnify and hold harmless the Laurieton Street Market Coordinators against any and all loss, damages, liability, claims, suits, costs and expenses whatsoever, including reasonable legal fees regardless of the merit of any claim or suit arising from or in any manner connected to the negligent act or permission of services, work or activities described in this Agreement for The Laurieton Street Market rules.

2. The Stall Holder agrees to comply with every rule and all procedures and terms set out in The Laurieton Street Market Operational Guidelines.

3. The Stall Holder acknowledges receipt of a copy of The Laurieton Street Market Operational Guidelines.

NAME:………………………………………………………… SIGNATURE: …………………………………………………………….

DATE:…………………………………………………………

Please return this completed form, together with a copy of a current $10 million public and product liability insurance cover to: The Laurieton Street Market Coordinator, P.O. Box 215, Laurieton, 2443 or email to: laurietonstreetmarkets@gmail.com

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